



Non-Public News Flash

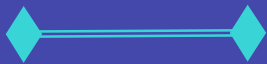
October 7, 2004

Volume 1, Number 2



“Creativity is allowing yourself to make mistakes. Art is knowing which ones to keep.”

~ Scott Adams



Who to Contact?
NWOCA Staff
Phone Directory
(800) 472-5475

2608 - **Julianne Lange**
Training, State Subsidy, Service Agreement, E-Rate, E-mail accounts, Bess, General Inquiries

2622 - **Jason Bolbach**
Hardware / Network Troubleshooting

2621 - **Dale Hicks**
Hardware / Network Troubleshooting

2620 - **Brad Rellinger**
Hardware / Network Troubleshooting

2804 - **Hardware Help Desk**



By Invitation Only ☺

All Non-Public Principals and Technology Coordinators / Teachers of schools subscribing to NWOCA services are invited to attend the Fall Technology Meeting on **Tuesday, October 26th, 10am – 12pm**. This meeting will be a video conference from the NWOCA West Office (Four County Career Center) and the NWOCA East Office (Penta County Career Center): Please select the location that is closest to your school. The following items will be discussed:

Agenda

- 10:00 Welcome
- 10:05 Surf the Non-Public Web Site
 - Overview
- 10:15 Money, Money, Money
 - Explanation of 2004 – 2005 State Subsidy Funds
- 10:30 IRate over ERate
 - Obtain Federal Registration Number (FRN)
 - Updating Technology Plans (Plans must be updated and approved by authorized agency every three years)
 - Did you submit your Form 486 (Funding Year 2004 – 2005)?
 - Did you submit your Form 472 (Funding Year 2003 – 2004)?
- 11:00 How to Filter Spam?
- 11:10 Bess Admin Control Center
 - Block or Unblock Web Sites
 - Create Authorized Override Accounts
- 11:20 FireFox Internet Browser
- 11:30 Creating UnitedStreaming Account
- 11:40 Cast Your Vote – Select a name for the Non-Public Newsletter
- 11:45 Mike Curtis from Office World
- 12:00 Q & A

You Won't Need a GPS Receiver to find NWOCA – We're on the Map!!

From NWOCA's Home Page (<http://home.nwoca.org>), click on the Site Index and select either Directions to East Office or Directions to West Office.

NWOCA East 30095 Oregon Road Perrysburg

Skills Center Building Room 215

NWOCA West 22-900 SR-34, Archbold

"Small Studio", 2nd Floor

High Quality, High Impact Training for Just \$20 per Person – What a Deal!!

Attend Scheduled Training @ NWOCA Offices for only \$20 per Non-Public Staff Member. Fee can be covered by your school's State Subsidy Funds or NWOCA will invoice your school after the session concludes.

Visit training.nwoca.org to register!!

Upcoming Classes:

NWOCA East:

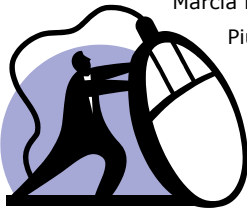
10/12 ~ PhotoShop
10/18 ~ Word Designs
10/19 ~ Basic Word
10/20 ~ Inter PPT
10/21 ~ MovieMaker
10/25 ~ Mail Merge
10/27 ~ Final Cut Pro

NWOCA West:

10/7 ~ Basic PPT
10/20 ~ Final Cut Pro
10/21 ~ Basic Excel



Training is Just a "Click" Away!



Marcia Reed has invited NWOCA to provide a series of computer software training at St. Pius X School's Media Center beginning January 2005. The series will be held every Tuesday beginning January 11th from 3:30pm – 5:30pm where each participant will be using an iMac that is operating Office 2001. The training is opened to any employee of a Non-Public School that subscribes to NWOCA. Because the training is being offered to all Non-Public Schools, the fee for the training will be covered by the Non-Public General Fund. Seats are limited, so please register early by contacting Julianne Lange at jlange@nwoca.org. The following is a brief schedule:

January 11, 2005 Microsoft Word FUNDamentals

January 18, 2005 Microsoft Excel FUNDamentals

January 25, 2005 Microsoft Word Mail Merge

February 1, 2005 Web Streaming

February 8, 2005 Microsoft PowerPoint

2005
New Years
Resolution:
Attend at least
ONE Training
Class!!

No Entries to Date ... Help Name Our Newsletter!!

Please help name our Non-Public Newsletter. Send your suggestions to jlange@nwoca.org by **October 25th**. All proposed names will be presented at the Non-Public Technology Meeting on October 26th where each schools' Principal, Technology Coordinator, and NWOCA's Instructional Services Staff will cast a vote. Whichever school submits the selected / winning name will receive either one admission to the NWOCA Teacher Technology Academy 2005, vouchers to attend ten NWOCA training classes during the school year, or one two hour on-site training. The prize is valued at \$200!! If you wish, feel welcome to open the contest to your students and select one entry to submit.

E-Rate Updates

- ❖ If you will be posting an ERate Form 470 for the 2005 - 2006 school year this fall, you will need to obtain a Federal Registration Number. All entities must obtain an FRN which is linked to your school's tax payer ID number which allows the Federal Communications Commission to track all federal-owed funds. If you fail to do so, no vendors (including NWOCA) will be able to bid on your requested services. This needs to be completed PRIOR to completing a Form 470. You can obtain an FRN on-line by visiting: <https://svartifoss2.fcc.gov/cores/CoresHome.html>
- ❖ USAC has been directed by the FCC to move to government accounting standards by October 1, 2004, and this has raised potential budget authority issues that may impact USAC. As a result, SLD has not issued FCDLs for any Funding Year since August 3, 2004, and will be temporarily suspending further issuance of such letters. USAC is working with the FCC to resolve these issues and, once that happens, SLD will resume issuing commitment letters. In the meantime, SLD is continuing to review applications so that, when the matter is resolved, we will be in a position to issue FCDLs. USAC expects the issue to be resolved in the near future.
- ❖ *Funding Year 2003 - 2004* → **Form 472**. After completing this form, you will need to fax a copy to NWOCA (419.267.5222) to be endorsed. If your school did not participate in the E-Rate program during this school year or if funding was denied, then you do not need to file.
- ❖ *Funding Year 2004 - 2005* → **Form 486**. After receiving the Funding Commitment Decision Letter (FCDL) from the School and Library Division, you must reply with this form. If you haven't received a FCDL, please contact the School and Library Division at 1.888.203.8100. NWOCA encourages you to contact them weekly to inquire about your application status.